

HJR 2 ERM Work Group Meeting Summary for 3/19/14  
prepared for the Education and Local Government Interim Committee by Pad McCracken, Research Analyst  
April 2013

Attendees:

Patti Borsberry	Office of the Secretary of State
Tammy LaVigne	Department of Administration
Pad McCracken	Legislative Services
Laura Sankey	Legislative Services
Shantil Siaperas	MACo
Margaret Kauska	Department of Revenue
Cheri Bergeron	Office of Public Instruction
Cynthia Dingman	Department of Environmental Quality
Joyce Wittenberg	Department of Environmental Quality
Deb Butler	Legislative Audit Division
Sonia Gavin	Legislative Services Division
Lucy Richards	DNRC
Jeff Sillick	MDT
Jim Kammerer	Montana State Library
Stacy Ulmen	City of Bozeman
Sonia Powell	OBPP
Miranda Keaster	DOA/SITSD
Kyle Hilmer	DOA/SITSD
Ron Baldwin	State CIO
Rep. Don Jones	

The meeting was held in Room 152 of the Montana State Capitol and began at 1:00 PM. The meeting was audio and video recorded and streamed. The audio recording is available [here](#) and the video recording [here](#).

Pad McCracken, ELG staff, reviewed the agenda and outlined the purpose for this final meeting. Participants introduced themselves.

State CIO Ron Baldwin provided an update on the ERM/ECM Project his office has been working on. Mr. Baldwin informed the work group that the “RFI Results and Analysis Report” has been posted to the SITSD website and that he will be meeting with the Governor soon to discuss pursuing an enterprise ERM system, as this will provide the most cost-effective technological solution to state ERM needs. When asked about the timeline for procurement, Mr. Baldwin stated that it depended on a number of factors, but that his hope was within this calendar year. Participants had a number of questions about development of an RFP and implementation, and Mr. Baldwin committed to an inclusive process that would encourage input. Mr. Baldwin acknowledged the importance that an ERM system be “scalable, configurable, and affordable” and shared some ideas for how to ensure affordability. He also stated that any system would be available to local governments.

Following the discussion with Mr. Baldwin, the work group turned its attention to the recommendations of the statutory review subgroup. ELG staff attorney Laura Sankey presented updated documents outlining those recommendations to the work group, and following some discussion, the work group agreed that its first choice would be for a reorganization of the public records laws. Two other options will also be presented to ELG for statutory revision, but it will be noted that the work group prefers the reorganization option as the time feels ripe to do this heavy lifting and clarify what is agreed to be a fairly confusing chapter of the MCA currently.

Mr. McCracken provided a brief update from the funding subgroup and requested participants send him examples of the costs of current records management in their respective agencies, for example, time spent on records and information requests.

After a short break, the work group began finalizing its findings and recommendations in advance of the upcoming ELG meeting on April 11. Mr. McCracken had solicited proposed changes and additions to the document prior to the meeting and the work group went through its recommendations and proposed changes one-by-one, discussing whether to make changes and also whether each recommendation had enough work group support to warrant inclusion. The information shared by Mr. Baldwin did shape the discussion and the work group did make several substantive changes to its recommendations, though the emphasis of its findings on the need for collaboratively addressing ERM and of records management to be a higher priority generally remained.

Mr. McCracken solicited volunteers to help present to ELG on April 11 on behalf of the work group and reminded others that they are welcome to share their thoughts during public comment. Members of the work group expressed their appreciation for the opportunity to participate in this effort over the previous five months and the emphasized the value of bringing people from different agencies and perspectives together to tackle a big and important topic.

The meeting adjourned at 5:05 PM.